

	<b>JOB DESCRIPTION QUALIFICATION</b>		Date	10-Oct-2011
			Revision	00
<b>JOB TITLE:</b> FOREMAN-RIGGING		<b>SKILL CODE:</b>	<b>CLASSIFICATION:</b> Supervisory	
<b>DEPARTMENT:</b> Construction		<b>REPORTS TO:</b> Supervisor Rigging		
<b>JOB SUMMARY:</b> Leads work crews and workers engaged in lifting and moving materials, and machines, using power operated equipment such as cranes, hoists, winches, etc.				
<ol style="list-style-type: none"> <li>1. Leads and controls skilled labor and work crews engaged in all activities concerned with the rigging aspects of the project. Ability to optimize resources (manpower, equipment and materials) to ensure efficient and timely completion of the works. Able to demonstrate good organizational skills, following policies, procedures and work practices, and developing improvements where necessary.</li> <li>2. Ability to read, interpret and follow method statements and procedures. Competent in reading and understanding specifications, drawings, and all other discipline related project and engineering documentation. Keeps records of all work completed and completion of "Action Lists".</li> <li>3. Commands respect of his workforce, and develops excellent working relationships with all other department personnel as well as client management.</li> <li>4. Ensures that work crews are properly supplied with tools, equipment and materials. Prevents wastage and misuse of equipment, materials and tools. Supervises work crews to best utilize manpower and materials, exercises discipline at the work site to prevent absenteeism, unsafe work practices and idleness.</li> <li>5. Must be a good communicator. Able to give instructions in an efficient and effective way to his workforce. Liaises with other discipline foremen to ensure the optimum utilization of available work, with the overall objective of successful completion of the project.</li> <li>6. Supervises and coordinates activities of workers engaged in all rigging and lifting activities, to ensure compliance with safety procedures and method statements. Familiar with heavy lift plans and procedures.</li> <li>7. Supervises and coordinates activities of workers engaged in, for example, erecting vessels and columns, hoisting machinery and equipment such as structural beams, metal tanks, and wall and floor slabs.</li> <li>8. Specifies locations for movement and erection of derricks, hoists, and cranes using knowledge of various methods of sliding and lifting equipment.</li> <li>9. Directs workers engaged in splicing ropes and metal cables to form hoisting slings.</li> <li>10. Familiar with and enforces strict compliance with all QA/QC and Safety procedures, plus all Company rules and regulations.</li> </ol>				
<b>SECONDARY DUTIES AND RESPONSIBILITIES:</b>				
<ol style="list-style-type: none"> <li>1. Complies with the highest level of safety during all stages of project execution to avoid any type of incidents and or accidents. Take reasonable care of own health and safety and that of others in the workplace.</li> <li>2. Identifies, formulates and implements "on-the-job" training programs for the workforce under his responsibility.</li> </ol>				
<b>WORK EXPERIENCE:</b> Extensive familiarity with rigging works with at least 5 years of experience as Foreman or Lead position.  5 to 8 years experience in the Oil and Gas industry,		<b>OTHER SKILLS AND COMPETENCIES:</b> A dynamic leader of his workforce.  Able to motivate others, with good communication and interpersonal skills.		

preferably within Petrochemical plants. Middle East experience is considered essential.		A creative thinker and very good organizer. Good command of English reading, writing and speaking.	
<b>ACADEMIC EDUCATION:</b> Minimum High School Certificate plus certificate or diploma or equivalent professional qualification.		<b>CERTIFICATIONS:</b> Relevant certificate in Rigging	<b>LICENSES:</b>
<b>TRAININGS:</b> Successfully completed apprenticeship or equivalent vocational training in rigging.		<b>WORK CONDITIONS:</b> Can work with less supervision and under pressure.	
		<b>OTHER REQUIREMENTS:</b> AGE: MINIMUM – 30 years old MAXIMUM – 45 years old  DRIVING SKILLS: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  Physically strong and healthy. Does not suffer from vertigo.	<b>COMPUTER KNOWLEDGE:</b>