

	<b>JOB DESCRIPTION QUALIFICATION</b>	Date	10-Oct-2011
		Revision	00
<b>JOB TITLE:</b> <b>FOREMAN-PAINTING &amp; SANDBLASTING</b>	<b>SKILL CODE:</b>	<b>CLASSIFICATION:</b> Supervisory	
<b>DEPARTMENT:</b> Construction	<b>REPORTS TO:</b> Supervisor Painting		
<b>JOB SUMMARY:</b> Supervises work crews and workers engaged in painting, coating and sandblasting of the project.			
<ol style="list-style-type: none"> <li>1. Leads and controls skilled labor and work crews engaged in all activities concerned with the painting and coating works aspects of the project. Ability to optimize resources (manpower, equipment and materials) to ensure efficient and timely completion of the works. Able to demonstrate good organizational skills, following policies, procedures and work practices, and developing improvements where necessary.</li> <li>2. Ability to read, interpret and follow method statements and procedures. Competent in reading and understanding specifications, drawings, and all other discipline related project and engineering documentation. Keeps records of all work completed and completion of "Action Lists".</li> <li>3. Commands respect of his workforce, and develops excellent working relationships with all other department personnel as well as client management.</li> <li>4. Ensures that work crews are properly supplied with tools, equipment and materials. Prevents wastage and misuse of equipment, materials and tools. Supervises work crews to best utilize manpower and materials, exercises discipline at the work site to prevent absenteeism, unsafe work practices and idleness.</li> <li>5. Must be a good communicator. Able to give instructions in an efficient and effective way to his workforce. Liaises with other discipline foremen to ensure the optimum utilization of available work, with the overall objective of successful completion of the project.</li> <li>6. Supervises and coordinates activities of work crews engaged in the mechanical or aqueous surface preparation of substrates for coating, including sand-blasting, bead-blasting, water-jetting, and other methods.</li> <li>7. Supervises and coordinates activities of work crews engage in applying decorative and protective coats of paint, varnish, stain, enamel, or lacquer to exterior or interior surfaces, trimming, and fixtures of buildings or other structures.</li> <li>8. Leads and supervises workers in mixing and blending paint, removing old paint from surfaces, repairing and cleaning surfaces, and applying coatings to surfaces.</li> <li>9. Leads and supervises workers covering room interiors with wallpaper or fabric and assist workers in removing old wallpaper, repairing cracks and holes in structural surfaces, measuring and cutting coverings, and applying wallpaper or fabrics to interiors.</li> <li>10. Familiar with and enforces strict compliance with all QA/QC and Safety procedures, plus all Company rules and regulations.</li> </ol>			
<b>SECONDARY DUTIES AND RESPONSIBILITIES:</b>			
<ol style="list-style-type: none"> <li>1. Complies with the highest level of safety during all stages of project execution to avoid any type of incidents and or accidents. Take reasonable care of own health and safety and that of others in the workplace.</li> <li>2. Identifies, formulates and implements "on-the-job" training programs for the workforce under his responsibility.</li> </ol>			

<b>WORK EXPERIENCE:</b> Extensive familiarity with painting, coating and sandblasting works with at least 5 years of experience as Foreman or Lead position.  5 to 8 years experience in the Oil and Gas industry, preferably within Petrochemical plant.  Middle East experience is considered essential.		<b>OTHER SKILLS AND COMPETENCIES:</b> A dynamic leader of his workforce.  Able to motivate others, with good communication and interpersonal skills.  A creative thinker and very good organizer.  Good command of English reading, writing and speaking.	
<b>ACADEMIC EDUCATION:</b> Minimum High School Certificate plus certificate or diploma or equivalent professional qualification.		<b>CERTIFICATIONS:</b> Relevant certificate in painting.  Previous Aramco Certificates is an advantage.	<b>LICENSES:</b>
<b>TRAININGS:</b> Successfully completed apprenticeship or equivalent vocational training.	<b>WORK CONDITIONS:</b> Can work with less supervision and under pressure.		
	<b>OTHER REQUIREMENTS:</b> AGE: MINIMUM – 30 years old MAXIMUM – 45 years old  DRIVING SKILLS: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		<b>COMPUTER KNOWLEDGE:</b>
	Physically strong and healthy. Does not suffer from vertigo.		