

	<b>JOB DESCRIPTION QUALIFICATION</b>		Date	10-Oct-2011
			Revision	00
<b>JOB TITLE:</b> FOREMAN-CABLE SPLICER		<b>SKILL CODE:</b>	<b>CLASSIFICATION:</b> Supervisory	
<b>DEPARTMENT:</b> Construction		<b>REPORTS TO:</b> Supervisor Electrical		
<b>JOB SUMMARY:</b> Supervises crews engaged in cable splicing works aspects of construction.				
<ol style="list-style-type: none"> <li>1. Leads and controls skilled labor and work crews engaged in all activities concerned with cable splicing works aspects of the project. Ability to optimize resources (manpower, equipment and materials) to ensure efficient and timely completion of the works. Able to demonstrate good organizational skills, following policies, procedures and work practices, and developing improvements where necessary.</li> <li>2. Ability to read, interpret and follow method statements and procedures. Competent in reading and understanding specifications, drawings, and all other discipline related project and engineering documentation. Keeps records of all work completed and completion of "Action Lists".</li> <li>3. Commands respect of his workforce, and develops excellent working relationships with all other department personnel as well as client management.</li> <li>4. Must be a good communicator. Able to give instructions in an efficient and effective way to his workforce. Liaises with other discipline foremen to ensure the optimum utilization of available work, with the overall objective of successful completion of the project.</li> <li>5. Leads crews in splicing cables, ensuring that work crews are properly supplied with cable-splicing tools, equipment, accessories, and materials. Supervises the maintenance and correct use of cable-splicing tools and equipment.</li> <li>6. Prevents wastage and misuse of equipment, materials and tools. Supervises work crews to best utilize manpower and materials, exercises discipline at the work site to prevent absenteeism, unsafe work practices and idleness.</li> <li>7. Supervises in interpreting and using blueprints, specifications, vendor data, drawings and schematic diagrams.</li> <li>8. Identifies, formulates and implements "on-the-job" training programs for the workforce under his responsibility.</li> <li>9. Familiar with and enforces strict compliance with all QA/QC and Safety procedures, plus all Company rules and regulations.</li> </ol>				
<b>SECONDARY DUTIES AND RESPONSIBILITIES:</b>				
<ol style="list-style-type: none"> <li>1. Complies with the highest level of safety during all stages of project execution to avoid any type of incidents and or accidents. Take reasonable care of own health and safety and that of others in the workplace.</li> <li>2. Complies with all statutory requirements connected with the implementation of project.</li> </ol>				
<b>WORK EXPERIENCE:</b>		<b>OTHER SKILLS AND COMPETENCIES:</b>		
Extensive familiarity with cable splicing works with at least 5 years of experience as foreman or lead position.		A dynamic leader of his workforce.		
5 to 8 years experience in the Oil and Gas industry, preferably within Petrochemicals.		Able to motivate others, with good communication and interpersonal skills.		
Middle East experience is considered essential.		A creative thinker and very good organizer.		
		Good command of English reading, writing and speaking.		

<b>ACADEMIC EDUCATION:</b> Minimum High School Certificate plus certificate or diploma or equivalent professional qualification.	<b>CERTIFICATIONS:</b> Vocational school course certificate in cable splicing and other relevant certifications.	<b>LICENSES:</b>
<b>TRAININGS:</b> Successfully completed apprenticeship training.	<b>WORK CONDITIONS:</b> Can work with less supervision and under pressure.	<b>COMPUTER KNOWLEDGE:</b>
	<b>OTHER REQUIREMENTS:</b> AGE: MINIMUM – 30 years old MAXIMUM – 45 years old  DRIVING SKILLS: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  Physically strong and healthy. Does not suffer from vertigo.	